

**Jefferson County University Extension Education Committee
Minutes for
April 27, 2009**

Call to Order - Chairman Greg Torres called the meeting to order at 6:00 p.m.

Roll Call – Committee members present: Ron Buchanan, Mike Burow, John Kannard, Greg Torres and Robert Yachinich.

Also present: Agents Kathleen Eisenmann, Steve Grabow, and Gail Roberts; Heidi Johnson, new Interim Agriculture Agent; Richard Pederson, UW-Extension Southern District Director; Phil Ristow, Jefferson County Corporation Counsel; Sharon Schmeling, County Board Chair; and Carlton Zentner, County Board Member.

Certification of Compliance with the Open Meetings Law

Meeting posting was certified in accordance with Open Meeting Law requirements by Torres.

Approval of the Agenda for Possible Rearrangement

No need for rearrangement.

Approval of Minutes from Feb. 10, 2009 Meeting

Motion by Yachinich, seconded by Burow to approve March 23, 2009 minutes. Motion approved 5 - 0.

Citizen Input and Comments – None.

Heidi Johnson Introduced and Welcomed

Holterman/Burlingham Farm Visits

Discussed farm visits. Buchanan is working on morning of May 15th. Visit scheduled for the afternoon of May 15th. Reserved whole afternoon. Eisenmann will contact Holterman and set up with Heidi.

Ag Position

Dick Pederson presented a position description for the Ag Agent and followed with a proposed timetable for hiring the new agent (fits with County budget timetable)

Letter to Local Governments

Motion by Mike Burow seconded by Ron Buchanan that Mike draft a letter to municipalities/local governments regarding contributions to Extension as voluntary donations. Motion approved 5 – 0.

Motion by Buchanan, seconded by Burow that the Committee move into Closed Session. Motion approved by roll call vote – 5 ayes.

Motion by Buchanan, seconded by Burow that the Committee move into Open Session.

Agent Reports

Motion by Buchanan, seconded by Burow to approve reports as successful performance from three agents. Nice reports; very complete. All agents were thanked for diligent work. Motion approved 5 – 0.

Adjournment

Motion by Buchanan, seconded by Burow that the meeting be adjourned. Motion approved 5 – 0.

Respectfully submitted,

Ron Buchanan, Secretary